

CANADORE COLLEGE
OPERATIONAL POLICY MANUAL

TITLE: Academic Integrity Policy

EFFECTIVE DATE: August 21, 2026

1. SCOPE

1.1 Authority

This policy is issued under the authority of the President.

1.2 Application

This policy applies to all students registered with The Canadore College of Applied Arts and Technology (hereafter referred to as “Canadore” or “the College”).

2. PURPOSE AND PRINCIPLES

2.1 Purpose

2.1.1 To identify the meaning of academic integrity and breach of academic integrity.

2.1.2 To promote and maintain academic standards.

2.1.3 To establish the disciplinary framework for breaches of academic integrity.

2.2 Principles

2.2.1 The College is committed to promoting academic integrity across the Canadore College community.

2.2.2 A student suspected of a breach of academic integrity is presumed not to have breached the policy unless the available evidence establishes, on a balance of probabilities, that a breach occurred.

2.2.3 Investigations into allegations of a breach of academic integrity will be conducted in a transparent and honest manner, in accordance with the principles of procedural fairness and in alignment with the values adhered to by the International Centre for Academic Integrity (ICAI): honesty, trust, fairness, respect, responsibility, and courage.

2.2.4 Disciplinary actions may only be applied following an investigation into an alleged breach of academic integrity.

3. DEFINITIONS

3.1 Academic Integrity

Academic integrity obliges honest, responsible, and ethical conduct in all academic activities.

3.2 Dean

For the purposes of this policy, Dean refers to the academic administrator with program responsibilities.

3.3 Disciplinary Action

A formal consequence imposed in response to a confirmed breach of academic integrity.

3.4 Learning Opportunity

An opportunity afforded to a student to support their understanding of academic integrity and its importance in their academic development.

4. **POLICY**

- 4.1 Adherence to acceptable standards of academic integrity is an important aspect of the teaching and learning process. Academic work submitted by a student is received on the assumption that the work presented is their own.
- 4.2 Students who breach academic integrity will be subject to disciplinary action. The disciplinary action will reflect the severity of the breach, up to and including suspension from the College or revocation of an academic credential. Repeated offences by the same student, regardless of the program, may result in more serious disciplinary action than the one previously imposed.
- 4.3 Responsible use of generative artificial intelligence must comply with assignment, course, and institutional expectations. Unauthorized or undisclosed use of generative artificial intelligence may constitute an academic integrity breach.
- 4.4 Software tools, including plagiarism detection or generative artificial intelligence, may support the review of a suspected breach; however, a breach submission must be based on a broader assessment of the available evidence.
- 4.5 The College may impose disciplinary action for breaches of academic integrity not listed in section 4.1 of the PA-18 Academic Integrity Procedure.
- 4.6 Learning opportunities are available only for the breach types identified under “Faculty” in Appendix A of the PA-18 Academic Integrity Procedure. These opportunities are governed by Appendix B of the procedure, do not count as first breaches, and may be afforded only once to each student before disciplinary action is imposed.
- 4.7 A first breach may be addressed by the Faculty without Dean involvement. Dean involvement is required for subsequent breaches, simultaneous breach submissions involving the same student, or unresolved prior breach matters. Disciplinary actions are governed by Appendix B of the PA-18 Academic Integrity Procedure.
- 4.8 The College retains final authority over disciplinary action and academic appeals for suspected academic integrity breaches arising through OntarioLearn.
- 4.9 The College retains records of disciplinary action imposed for academic integrity breaches in the student’s official record.
- 4.10 Students found in breach of academic integrity may appeal the decision in accordance with the College’s A-1 Academic Appeal Policy.

5. **ROLES AND RESPONSIBILITIES**

- 5.1 President
The President is responsible for the overall management and operation of the College. The President will ensure that the policy is implemented and that compliance is monitored.
- 5.2 Vice President, Academic
The Vice President Academic is responsible for the effective implementation of this policy and for resolving any disputes arising over policy interpretation.

6. **EVALUATION**

This policy will be evaluated every five years or earlier if required.

7. **RELATED MATERIALS**

PA-18 Academic Integrity Procedure
A-1 Academic Appeal Policy and PA-1 Academic Appeal Procedure
A-7 Program Progression Policy and PA-7 Program Progression Procedure
A-23 Assessment and Evaluation of Student Learning Policy
Student Concerns Process